

PROFESSIONAL SENATE

February 20, 2020

10:00 am

OTC 117

Senators Present: Vickie Thomas, Frances Dubiel, Pam Patterson

Professional Personnel: Rollah Aston, Scott Butcher, Kim Childress, Craig Collins, Nate Hopkins, Devin Stroman

Senators Absent: Kyler Burd, Pam Collins, Nate Hopkins, Melinda Juarez, James Mares, Destinee Salayandia, Morgan Simmons

- I. Meeting called to order at 10:00 am. Due to no quorum, meeting will be informational only.
- II. Approval of the Minutes
 - a. **No approval due to no quorum. Minutes will be approved at next meeting.**
- III. Approval of the Agenda
 - a. **No approval due to no quorum.**
- IV. Informational Items
 - a. Committee Reports
 - i. Update on Committee Appointments – Vickie reported that there have been changes to the committees; some are no longer viable and some are determined by position. Vickie e-mailed the professional staff the most current information on committees.
 - ii. Academic Standards Committee – Nika Najafova, not available to report
 - iii. Administrative Evaluation Committee – Frances Dubiel, the committee has not met
 - iv. Assessment Committee – Kim Childress – committee will be meeting this afternoon. There are some individuals going to Albuquerque next week for the NM HEAR Conference. Program review is in process. The HLC follow-up visits is on March 23 and 24, 2020 and new committees have been put together for the October 2021 visit.
 - v. Evaluation Appeals Committee – Pam Collins/James Mares, not available to report
 - vi. Grievance Committee – Craig Collins, nothing to report
 - vii. Enrollment Management Committee – Kyler Burd, not available to report
 - viii. Portales Professional Senate Representative – Craig Collins, there was a meeting and he called the phone number that was given, but there was no answer. Craig will get with Chris to find out what happened.
 - b. Meetings with Dr. Powell – Vickie reported there have been two meetings with Dr. Powell since the Professional Senate met last. The following was reported:
 - i. A monthly report of who has been hired and who has left will be sent out
 - ii. Projects that have been completed are the old dorms have been demolished and the electrical grid upgrade.
 - iii. The Student Enrollment Management RFP is going out this week.
 - iv. Todd is working on the HLC schedule.
 - v. Sanitary sewer line project RFP is in the design phase
 - vi. Automotive/Welding renovation and new Physical Plant building will start in the summer.
 - vii. RPSP this spring for nursing and aviation
 - viii. \$100,000 in CTE scholarship
 - ix. Working on becoming a military friendly campus - \$5,000 toward this from the Foundation and \$5,000 from private donor
 - x. Brought up the job announcements regarding the pay not being listed. He will speak to Rebecca about this.

- xi. Next year, we will be closed for Martin Luther King Jr. Day, not just for students, but the campus will be closed.
 - xii. The Fall 2020 start date will be August 17th and classes will end on December 8th prior to commencement, December 10th. The Spring will follow the same guidelines even though the calendar is in place. May 6th will be the last day of classes and commencement on May 8th. Commencement will be at the Civic Center.
 - xiii. Items to bring up with Dr. Powell
 - 1. Called HR to get a copy of job description and they didn't have it. Who has current job descriptions?
 - 2. How do you know what band and level you are at?
 - c. Devin Stroman – One Stop Center – Devin gave a quick overview of changes that are in place at the One Stop Center which include getting cell phone numbers for students and using text messaging to help them register and with financial aid. They have also implemented the Happy or Not system.
- V. New Business
- a. No new business
- VI. Old Business
- a. No old business
- VII. Comments/Questions
- VIII. Adjourn
- a. **The next meeting is on Thursday, March 26, 2020 at 10 am, OTC 117. The Professional Senate meeting was adjourned at 10:38 am.**